



PERFORMANCE RECOGNITION PROGRAM KEY DATES - 2020

June 18	PRP Coordinator Kickoff Meeting at 3:00 PM.
Week of June 29	HRD sends communication to leadership and all employees announcing kickoff
July 1 – August 31	Nomination Period
August 6	PRP Coordinator Check In Meeting
Week of Sept. 7	<p>HRD will send all agency citation submissions to the PRP Coordinator for review with Agency Selection Committee*</p> <p><i>*Each agency has its own internal selection committee. The committee is responsible for reviewing all nominations within the agency and making final decisions regarding its recipients of the Commonwealth Citation (subject to Agency Head approval).</i></p>
Week of Sept. 7	HRD will send all agency Carballo, Rooney, Cellucci, and Equity nominations to the PRP Coordinator for approval by Agency Head to submit to PRP Committee
Sept. 8 – Sept. 25	Recipients of the Commonwealth Citation for Outstanding Performance are selected by agency selection committee.
Sept. 18	PRP Coordinator Check In Meeting
Sept. 30	Agency Coordinator sends final citation recipients to HRD by 4:00PM
Sept. 30	<p>Agency Coordinator submits the following approved nominations, including resumes</p> <ul style="list-style-type: none">• Manuel Carballo Governor's Award for Excellence in Public Service• Eugene H. Rooney, Jr. Public Service Award• Governor Paul Cellucci Award for Leadership & Mentoring in State Government• Commonwealth Equity in Governance Award
October	Commonwealth Selection Committee meets to determine recipients of the Manuel Carballo Governor's Award for Excellence in Public Service, the Eugene H. Rooney, Jr. Public Service Award, the Governor Paul Cellucci Award for Leadership and Mentoring in State Government and the Commonwealth Equity in Governance Award.
October 31	Citations for Outstanding Performance are distributed to recipients electronically
November 13	HRD announces the recipients of the Manuel Carballo Governor's Award for Excellence in Public Service, the Eugene H. Rooney, Jr. Public Service Award, the Governor Paul Cellucci Award for Leadership and Mentoring in State Government and the Commonwealth Equity in Governance Award.
December 11	Virtual award ceremony recognize recipients of the Manuel Carballo Governor's Award for Excellence in Public Service, the Eugene H. Rooney, Jr. Public Service Award, the Governor Paul Cellucci Award for Leadership and Mentoring in State Government and Commonwealth Equity in Governance Award.